

**From:** [REDACTED]@qualifications.gov.scot>

**Sent:** 24 July 2025 09:34

**To:** [REDACTED]@vtctskills.org.uk>

**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

I am pleased to let you know that ACG approved both your SCQF credit rating and accreditation submissions for Diploma in Advanced Aesthetic Treatments at SCQF Level 7. Formal notification will follow shortly.

When reviewing the supporting information, I noticed the qualification specification still contained a couple of references to the RQF instead of the SCQF – I have highlighted them on the attached version.

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]@sqa.org.uk  
<http://accreditation.sqa.org.uk>

Scottish Qualifications Authority  
The Optima Building, 58 Robertson  
Street, GLASGOW G2 8DQ



**From:** [REDACTED]@vtctskills.org.uk>

**Sent:** 11 July 2025 08:11

**To:** [REDACTED]@sqa.org.uk>

**Subject:** Re: VTCT Skills Accreditation Submission

Thank you so much for the update.

[REDACTED] **Out of Scope**

Best wishes,

[REDACTED]

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**From:** [REDACTED]@sqa.org.uk>

**Sent:** Thursday, July 10, 2025 16:37

**To:** [REDACTED]@vtctskills.org.uk>

**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

I have scrutinised the AC2 and it looks fine, just going through the units and credit rating now. I am hoping to complete the review early next week and will present your submissions to ACG on Wednesday 23 July.

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]@sqa.org.uk  
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The Optima Building, 58 Robertson  
Street, GLASGOW G2 8DQ



**From:** [REDACTED]@vtctskills.org.uk>

**Sent:** 10 July 2025 15:37

**To:** [REDACTED]@sqa.org.uk>

**Subject:** Re: VTCT Skills Accreditation Submission

Thank you, [REDACTED]

I have reattached the original ZIP which has all the specs in, let me know if there are any issues



Please let me know when you believe this will get to ACG, we are conscious of the academic year beginning in August time for Scotland.

Many thanks,

[REDACTED]

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**From:** [REDACTED]@sqa.org.uk>

**Sent:** Thursday, July 10, 2025 15:24

**To:** [REDACTED]@vtctskills.org.uk>

**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

Thanks for forwarding on. It turns out that it was an issue my end with Windows 11 blocking zip files – now resolved.

Just working my way through the submission and credit rating now and hopefully get it to ACG in the next week or 2. I see that some of the credit allocations have changed so it would be helpful if you could send me updated versions of the unit specifications (I can work from the previous versions for now but useful to have updated versions for my files). (You should be able to send them as a zip file as I have now worked out how to prevent these files from being blocked 😊)

Thanks

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

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Street, GLASGOW G2 8DQ



**From:** [REDACTED]@vtctskills.org.uk>  
**Sent:** 09 July 2025 09:15  
**To:** [REDACTED]@sqa.org.uk>  
**Subject:** Re: VTCT Skills Accreditation Submission

Hi [REDACTED]

That *should* be everything you asked for, if you think I have missed any of the unts, please let me know.

Many thanks,

[REDACTED]

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**From:** [REDACTED]@sqa.org.uk>  
**Sent:** Wednesday, July 9, 2025 08:55  
**To:** [REDACTED]@vtctskills.org.uk>  
**Cc:** [REDACTED]@vtctskills.org.uk>  
**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

Thanks, I was able to open this file. Given that the credit rating has been revised then I will need updated versions of the Final Report, Credit Rating Forms, Qualification Specification – can you forward on copies of these also. I do however, think it might be an IT problem my end since upgrading to Windows 11 and I will report it to IT department to try to resolve.

Thanks

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

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**From:** [REDACTED]@vtctskills.org.uk>  
**Sent:** 09 July 2025 08:27  
**To:** [REDACTED]@sqa.org.uk>  
**Cc:** [REDACTED]@vtctskills.org.uk>  
**Subject:** Re: VTCT Skills Accreditation Submission

Hi [REDACTED]

Oh no! I'm not sure why that would be, I have managed to unzip the folder successfully and open files. Maybe a security issue.

I have re-attached the AC2. I believe we reviewed the credit rating for the units.

So the information you have from before will still be correct, when you combine with the credits in the new version of the AC2.

I hope that makes sense.

Many thanks,

[REDACTED]

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**From:** [REDACTED]@sqa.org.uk>  
**Sent:** Tuesday, July 8, 2025 17:18  
**To:** [REDACTED]@vtctskills.org.uk>  
**Cc:** [REDACTED]@vtctskills.org.uk>  
**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

I am not able to access these files – I obviously have most of them from your previous submission (so unless they have changed then you don't need to send them again), but could you resend the AC2 as a separate file? If, I am then still not able to access then I will get in touch with my IT department to see if they can resolve.

Thanks

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
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<http://accreditation.sqa.org.uk>



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The Optima Building, 58 Robertson  
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**From:** [REDACTED]@vtctskills.org.uk>

**Sent:** 24 June 2025 15:15

**To:** [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@vtctskills.org.uk>

**Subject:** Re: VTCT Skills Accreditation Submission

Hi [REDACTED]

Thank you for your feedback, it was very helpful.

Please find attached the version 2 of this submission, for your review. I hope this is all in order.

Many thanks,

[REDACTED]

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From: [REDACTED]@sqa.org.uk>  
Sent: Monday, June 23, 2025 09:09  
To: [REDACTED]@vtctskills.org.uk>  
Cc: [REDACTED]@vtctskills.org.uk>  
Subject: RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

Yes, happy to hold off on this.

I had already started to review the AC2 so I have sent you some feedback on that – see attached. Hopefully that may help when revisiting the submission.

Kind regards

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]@sqa.org.uk

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Scottish Qualifications Authority  
The Optima Building, 58 Robertson  
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From: [REDACTED]@vtctskills.org.uk>  
Sent: 20 June 2025 14:20  
To: [REDACTED]@sqa.org.uk>  
Cc: [REDACTED]@vtctskills.org.uk>  
Subject: Re: VTCT Skills Accreditation Submission

Hi [REDACTED]

Thank you for getting back me.

We would actually like to revisit this submission again, are you able to hold off on this and I will send it through to you again later next week?

Kind regards,

[REDACTED]

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**From:** [REDACTED]@sqa.org.uk>  
**Sent:** Wednesday, June 18, 2025 14:06  
**To:** [REDACTED]@vtctskills.org.uk>  
**Cc:** [REDACTED]@vtctskills.org.uk>  
**Subject:** RE: VTCT Skills Accreditation Submission

Hi [REDACTED]

Sorry, for the delay in responding and not getting a chance to review your draft submission – it has been particularly hectic recently!

I see that you have formally submitted now, so I will review as part of the normal scrutiny process and present to ACG asap. If I identify any issues, I will come back to you before presenting to ACG. I hope that's ok.

Kind regards

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]@sqa.org.uk

<http://accreditation.sqa.org.uk>



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The Optima Building, 58 Robertson  
Street, GLASGOW G2 8DQ

**From:** [REDACTED]@vtctskills.org.uk>  
**Sent:** 11 June 2025 12:54  
**To:** [REDACTED]@sqa.org.uk>  
**Cc:** [REDACTED]@vtctskills.org.uk>  
**Subject:** VTCT Skills Accreditation Submission

Hi [REDACTED]

I hope you are well.

Before we submit to ACG, would you mind reviewing our accreditation submission?

It would be greatly appreciated.

Please let me know if you have any issues opening the ZIP folder.

Best wishes,

[REDACTED]

[REDACTED]  
Compliance Manager

T [REDACTED]  
[REDACTED]@vtctskills.org.uk



VTCT Skills, Aspire House, Annealing Close, Eastleigh, Hampshire SO50 9PX

VTCT Skills supports flexible working, and I may have sent this email at a time that suits my personal and work commitments. Please do not feel the need to respond outside of your regular working hours.

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